



Employment Application

Camp Bethel Ministries

c/o Brian Sackett – Executive Director

9050 Camp Bethel Rd. Wise, VA 24293

Office: 276-328-6876

Thank you for expressing interest in being a part of the Camp Bethel team. We are excited about what God is going to do through your time here both in your own life and in the lives of others. This packet contains everything you need in order to apply to serve in our various areas of ministry.

Please follow the instructions provided carefully.

1) Complete and return the Application Form

- a. You can scan and email or send via traditional mail. Be sure to read each section carefully and provide all requested information, so we can get to know you better!

2) Distribute the Reference Form(s)

- a. Please distribute a reference form to your pastor, a teacher/employer or another adult who is not related to you.
- b. Your reference can be delivered by email or dropped off at Camp Bethel. Consider including a stamped and addressed envelope for the convenience of your references. (Please mail all forms to: *Camp Bethel, c/o Brian Sackett, 9050 Camp Bethel Road, Wise, VA. 24293* OR email to director@campbethel.com with the subject: *Applicant Reference Form.*)

This application is for general employment; if you are applying for summer staff, please download our more extensive summer staff application.

1. Applicant information

Applicant Full Name: _____

Home Address: _____

City/ State/ Zip: _____

Daytime Phone: _____

Evening Phone: _____

Mobile Phone: _____

Driver's License (State/number) _____

2. Emergency Contact:

Who should be contacted if you are involved in an emergency?

Contact Name: _____

Relationship to you: _____

Address: _____

City/State/ Zip: _____

Daytime Phone: _____

Evening Phone: _____

3. Job Position Applied for:

Full or Part Time: _____

1. Are you at least 18 years old? _____ Yes _____ No

2. How will you get to work? _____

3. Are you willing to work any shift, including nights and weekends? _____ Yes _____ No
If no, please state any limitations:

4. If hired, are you available to work overtime? _____ Yes _____ No

5. If you are offered employment, when would you be available to begin work?

6. If hired, are you available to submit proof that you are legally eligible for employment in the United States? _____Yes _____No
7. Are you able to perform the essential functions of the job position you see without additional accommodation? _____Yes _____No
What reasonable accommodation, if any, would you request?

8. Applicant Skills
List any skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Skills	Years of Experience	Ability
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5

9. Applicants Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment If additional space is needed, continue on the back of the page of this application

Employer Name: _____

Supervisor Name: _____

Address: _____

City/ State/ Zip: _____

Job Duties: _____

Reason for leaving: _____

Date of Employment: (Month/Year): _____

Employer Name: _____

Supervisor Name: _____

Address: _____

City/ State/ Zip: _____

Job Duties: _____

Reason for leaving: _____

Date of Employment: (Month/Year): _____

Employer Name: _____

Supervisor Name: _____

Address: _____

City/ State/ Zip: _____

Job Duties: _____

Reason for leaving: _____

Date of Employment: (Month/Year): _____

10. Applicant's Education and Training

College/University Name and Address

Did you receive a degree? _____Yes _____No

If yes, degree(s) received: _____

High School/ GED Name and Address

Did you receive a degree? _____Yes _____No

Other Training (graduate, technical, vocational):

Please indicate any current professional licenses or certification that you hold:

Awards, Honors, Special Achievements:

11. References

Please see reference form at the end of the application and send to the three options.

Areas of Ministry:

Camp Bethel participates in a wide variety of ministry and services to our community. We are always interested in what you are drawn to, gifted at and prefer. With that, please review the descriptions provided below and check any areas of interest!

☐ Office/Secretarial

☐ Maintenance

☐ Lifeguard

☐ Social Media

☐ Paintball Field

☐ Worship Leader

☐ Dish room

☐ Housekeeping

☐ Gymnasium

☐ Snack Shop

☐ Trail Guide

☐ Lake Activity

☐ Server

☐ Sound booth

☐ Greeter/Receptionist

☐ Ropes Course

☐ Baker

☐ Barista

☐ Photography

☐ Videography

☐ Children's Ministry

Explain your experience, if you have any, in above areas of interest.

Other: Any other areas where you have experience, skill, or interest?

Availability:

We require part-time volunteer commitment for staff members to keep ministry as our priority. Are you willing to commit to a period of volunteer service as part of your teamwork with Camp Bethel/The Outpost? ____ yes ____ no
(please explain) _____

What are your preferred days/times to work?

12. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer: _____

Team Agreement

We are serious about our staff opportunities, not just to serve our guests and community well, but as an opportunity to build lasting friendships with one another and develop a deeper relationship with Jesus. For this to happen effectively, each of our staff members must be committed to their own spiritual growth and to genuinely loving those around them. Before signing and sending this application, please carefully consider your willingness to be a valuable member of the Camp Bethel team.

I am willing to:

- ___ Commit to serving on a team whose goal is to honor Jesus Christ, joyfully and faithfully.
- ___ Fulfill my commitment and work diligently at the agreed upon times.
- ___ Respect and adhere to all guidelines of Camp Bethel Ministries.
- ___ Actively participate in connecting with other staff members and striving for unity.

Applicant's Signature: _____ **Date:** _____

Parental Authorization (Must be signed by a parent/guardian for applicants under 18.)

**We respect parents as God's ordained authority called to lead, guide and disciple children. It is our desire to work with parents to support gospel-driven families, while fulfilling the call to serve and minister to guests with excellence. To this end, we ask parents to respect our leadership during their time of service, while also committing to communicate any concerns directly with their supervisor.*

I approve of _____ (staffer's name) serving at Camp Bethel as a staff member and I commit to being supportive of all management decisions pertaining directly or indirectly to my child. I will endeavor to see that he/she fulfills the responsibility of a staff member, encouraging healthy communication with leadership.

Parent/Guardian Signature if under age 18: _____ **Date:** _____

Certification

I have read the job description and/or have verbally understood the position and can fulfill its obligations.

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application or if employment commences, immediately termination.

I authorize the Executive Director to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as reference to fully and freely communicate information regarding my previous employment and education.

If any employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its executive director and/or executive board, the employment relationship will be "at-will." In other words, relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the right and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the same right. Moreover, no agent, representative, or employee of Camp Bethel Ministries except in a specific written contract of employment signed on behalf of the organization by its executive director, has the power to alter the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

Applicant Signature

Date

Pastor/Spiritual Leader/Employer Reference
(applicants, please give to a non-family member)

About our staff:

Camp Bethel Ministries seeks to connect generations in Christ, serving our community with excellence and joy. We are not seeking “perfect” people; rather, we seek to build a team excited to honor Jesus Christ by ministering to others.

With the above in mind, please answer the following questions:

Applicant Name: _____ Your Name: _____

How long have you known the applicant? _____

In what capacity do you know the applicant?

What strengths does the applicant possess that would equip him/her for serving?

What weaknesses does the applicant possess that might cause difficulty for him/her (or the supervisor) during the summer?

Please use the following area to add anything else that may help us evaluate the applicant for service at Camp Bethel:

Signature: _____

Date: _____

Phone: _____

Email: _____

Thank you for your time and help in this process!

*Please mail all forms to: Camp Bethel, c/o Brian Sackett, 9050 Camp Bethel Road, Wise, VA. 24293
OR email to director@campbethel.com*